

## HIJH PTO BOARD GENERAL MEETING MINUTES

Friday, March 11th, 2016

9:30--11:10 AM

HIJH Small Conference Room

Attendees: Becky Gerig, Paul Count, Julie King, Jen Watkins, Tim Mankin, Marabeth Pereira, Tim Baldwin, Stacy Nielsen, Tabitha Arnett, Frandy Labrador, Lena Borsa

1.) Welcome--Becky Gerig

2.) Approval of February meeting minutes--Julie King motioned to approve, Jen Watkins seconded the motion and all approved, all were in favor.

3.) Mr. Mankin update:

Report cards out March 17th

6th grade field trip on March 17th

Dr. Bourf listening tour at HIJH Thursday March 24th

Pantherfest on March 18th

4.) Committee updates:

a) Spirit Wear--Ended Friday lunch sales table because of sales tapering off. Cash and checks passed to Paul Count for deposit and also reported \$115 in Square charges. Next opportunity for spirit wear sales on May 16th when incoming fifth grade families visit for open house. Eleven new families signed up for Kroger rewards for a free t-shirt.

b) Staff Appreciation--Week of May 2nd thru the 6th teachers/staff will have something each day in their mailbox. Mornings will be donuts, bagels sweet treats throughout the week. Requesting gift card donations from parents as giveaways throughout the week, requests thru volunteer spot. Committee would like to provide lunch for staff if funds are available.

c) Panther-rewards--Box tops for the quarter raised \$560 with 63 participants, goal for the year was \$1000 and as of March 11th \$1,375 has been raised. Participants at each grade level with highest totals were rewarded. Suggested budget for next year for student rewards \$100.

e) Dine-to-Donate--Arby's dine-to-donate was very successful in February. The Culver's event has been canceled due to scheduling conflicts and will be added to schedule next year. Ben & Arie's event is scheduled for April 21st, volunteers are needed at event. Chik-fil-a is scheduled for May 19th. A schedule for the next school year will be created for teachers/staff to sign up in advance to attend.

f) PantherFest--170 students signed up in advance with more expected at the door. Wrist bands to be distributed at school on day of event via the teachers. Sundae bar \$3 charge approved. Cash donations from parents will be used to purchase cake and soda for cake walk. Student National Honor Society volunteers will fill in volunteer spots at event. 73 parent volunteer spots filled.

g) Book Fair--Scheduled for May 2nd to the 10th. A volunteer request will be sent to parents.

h) Eighth Grade celebration--No update. Committee Chair has requested a budget.

i) Talent Show--Tryouts scheduled for April 27th and 28th, rehearsal is May 11th and the event date is May 13th at 3 PM. Volunteer request will be posted.

5.) Chairpersons for 2016-2017 school year:

Staff Appreciation--Jen Watkins

Panther Rewards--Marabeth Pereira

Spirit Wear--Julie King

Eighth Grade Celebration--Jen Watkins

Book Fair--Jen Watkins

Dine-to-Donate--Frandy Labrador

Talent Show--Lena Borsa

Pantherfest--Tim Baldwin

PantherPreview--Chairperson needed

6.) Tabitha update elections, all nomination due on or before April 1, 2016 at 11:45 PM. Board members will be notified of slate of candidates to confirm. Elections to take place at April 15th PTO Board meeting.

7.) Social Media Policy sample was distributed to the board for review and was tabled for next meeting to review and discuss changes.

8.) Treasurer's Report (Paul Count) Year-to-date the PTO is \$1,500 in the hole in net revenue. PTO goal was to have \$15,000 at the end of the year for 2016-2017 school year. Spirit Wear losses were approximately \$3,300 to date. Paul presented a revised budget with cuts to offset the loss and rescue expenses. Budget also did not reflect income from dine-to-donate and Pantherfest.

9.) Sixth Grade Celebration--Scheduled for the Monday or Tuesday of the last week of school. Committee formed to organize the event/party and Jen Watkins was asked to post a request for Chairperson on Volunteer Spot.

10.) Request for financial assistance to purchase water for the Kuerig coffee makes the PTO gifted to the teacher/staff in the teacher lounges. Tables to fall PTO meeting.

Next meeting is Friday, April 15th at HIJH small conference room.

Recorded and reported by Julie King