



HIJH PTO BOARD GENERAL MEETING MINUTES  
Friday, May 13, 2016  
9:30 am-10:50 am  
HIJH Small Conference Room

Attendees: Tim Mankin, Becky Gerig, Marabeth Pereira, Paul Count, Jen Watkins, Kristina Bucciarelli, Cindi Berry and Lisa Gruber.

- 1.) Introductions of all in attendance.
  
- 2.) Approve March and April 2016 meeting minutes. Motioned, seconded and all approved.
  
- 3.) Principal's update-
  - a) Incoming 4<sup>th</sup> graders will be visiting the building May 16<sup>th</sup>. Students will tour during the day and parents are welcome to tour the building during the open house that night at 7 pm. The school mascot will be roaming the building during that time. Thank you to Classic Cleaners for providing cleaning services for the costume.
  - b) Dr. Bourff has asked each building in the district to provide a representative to serve on the Technology Advisory Council. (Based upon the K-4 iPad roll out.) The committee will keep an eye on the one-to-one roll out and also make recommendations on appropriate iPad usage within the school.
  - c) Because of scheduling conflicts, Mr. Mankin will not be available to attend the Dine to Donate event on May 19<sup>th</sup> at Chick-fil-a.
  - d) HSE job fair was well attended with an estimate of over 1000 potential employees.
  - e) The deadline for 8<sup>th</sup> grade celebrations t-shirts has been extended to Wednesday 5/18.
  - f) HIJH will be hiring five new teachers for 2016-2017.
  - g) HIJH will have a quad-portable in the north parking lot for the 2016-2017 school year.
  - h) If your child is receiving an award, you will be notified by your child's teacher.

#### 4) Elections for 2016-2017 Executive Board Members

2016-2017 Slate:

President - Becky Gerig  
Vice-President - Marabeth Pereira  
Treasurer - Paul Count  
Secretary - Cindi Berry

Motioned, seconded and all approved.

#### 5.) Committee updates

a) Spirit Wear – Table set up for 5<sup>th</sup> grade open house night. May 16<sup>th</sup>, 7 pm.

b) Staff Appreciation – Kristina Bucciarelli provided the update. Teachers had a small gift each day of staff appreciation week. Monday morning donuts and muffins were provided, Thursday and Friday, coupons were provided for a free pizza from Papa Murphey's. Wednesday there was an ice-cream sundae bar during lunch. There were prize drawings each day for gift cards and staff was amazed at the support and treats that were provided.

c) Panther Rewards – Kroger rewards has earned us \$954 during the first quarter of 2016. Target rewards ends Saturday, May 20<sup>th</sup>. A flyer will be provided for incoming 5<sup>th</sup> graders on Monday, May 16<sup>th</sup>.

d) Dine to Donate – Ben & Ari's earned \$300 in April. Next D2D will be Chick-fil-a on May 19<sup>th</sup>.

e) Book Fair – Revenue was around \$7820. Overall it was very successful.

f) Panther Showcase – Volunteers are in place and it takes place today (May 13<sup>th</sup>), 3-5 pm.

g) 6<sup>th</sup> Grade Celebration – Planning is going well and volunteers are in place. There are 14 teachers available during the celebration for help and possibly having a kick ball game.

h) 8<sup>th</sup> Grade Celebration – Planning is going well.

#### 6.) Treasurers Report

Treasurer's report was provided, fundraising is almost complete and we raised around \$2400 more than anticipated. There are still pending expenses with 8<sup>th</sup> grade celebration. Allowing for \$15,000 in roll-over funds, the PTO should have around \$3000 in excess spendable cash. Mr. Mankin estimated needing a budget of \$1000 for PD subs during the 2016-2017 school year. A budget for 2016-2017 was provided to the board and the line item for PD subs was amended to \$1000 (it was previously \$500). Approval of the provided budget was motioned, seconded and approved.

## 7.) New Business

- a) Becky Gerig to handle purchasing staff gift for Lori Haneline's retirement. Budget allowance \$100.00.

**ACTION ITEM: Becky Gerig to make purchase and present gift on Tuesday, May 17<sup>th</sup>.**

- b) Paul Count read a thank you note that was received from one of the students that is going on the World Championships Destination Imagination trip.

## 8.) Committee Chairs 2016-2017

Staff Appreciation - Jennifer Watkins & Kristina Bucciarelli  
Panther Rewards - Marabeth Pereira  
Spirit Wear - Amy Stivers  
8<sup>th</sup> Grade Celebration - Jennifer Watkins & Stacy Nielsen  
Book Fair - Jennifer Watkins  
Panther Preview - Becky Gerig  
Panther Fest - Tim Baldwin  
Fall Fundraiser - (TBD)  
Dine to Donate - Frandy Labrador  
Panther Tailgate - (TBD)  
Talent Showcase - Lena Borsa

### **Upcoming events:**

Panther Showcase May 13<sup>th</sup> 3-5 pm  
5<sup>th</sup> Grade DARE program May 23<sup>rd</sup> 8:30-9:30 am  
5<sup>th</sup> Grade awards May 23<sup>rd</sup> 9:30-10:30 am  
6<sup>th</sup> Grade awards May 23<sup>rd</sup> 1:45-2:40 pm  
6<sup>th</sup> Grade celebrations May 24<sup>th</sup> 1:15-2:30 pm  
8<sup>th</sup> Grade celebration May 25<sup>th</sup> 12:30-2:30 pm  
7<sup>th</sup> & 8<sup>th</sup> Grade awards ceremony May 26<sup>th</sup> 1:15-2:45 pm  
Last day of school May 26<sup>th</sup>