



HIJH PTO BOARD GENERAL MEETING MINUTES
Tuesday, May 26, 2015
9:30am-11:00am
HIJH PTO Room

Attendees: Becky Gerig, Amy Stivers, Shannon Sherfick, Julie King, Paul Count, Tabitha Arnett, Jen Watkins.

1. Welcome – Becky Gerig

- Introductions of all in attendance.
- All board members given a copy of bylaws and conflict of interest statement. Instructed to read, sign and return by next meeting.
- Discussion to make amendments or changes to bylaws for the following:
 - a. The description for Vice President states they are responsible for concessions, however the athletics dept. handles concessions. Board decided not to change description, if something changes in the future we can re-visit the subject.
 - b.. All current forms using “HSJH” initialism. The new acronym is “HIJH”, we discussed the need for changing bylaws and forms. It was decided that if we file a “DBA” with the new name there was no need to change the bylaws.

Action – Paul to file a “DBA” so that we can use “HIJH” or “HSJH”.

2. Approve May 8th Meeting Minutes

May 8th meeting minutes not available. Approval tabled until next meeting, which is scheduled for June 23, 9:30 am.

3. Yearly PTO Events

Discussion on event planning including possible changes due to now having different ages of students (5/6/7/8). It was decided to plan for the following pending approval and input from Mr. Mankin.

Panther Showcase - Spring
8th Grade Reception – Spring

7th/8th Panther Tailgate – Fall
5th/6th Panther Fest – Spring

Action-Tabitha to talk with Mr. Mankin regarding our plans.

(Other Committee updates listed under Officer Reports)

4. Officer Reports

a. President – Becky Gerig/Tabitha Arnett

- Tabitha

Continuous follow up with Indy Party Rental regarding settlement of dispute. Waiting for Indy Party Rental to cash check and accept terms.

Discussed fundraiser options including virtual fundraiser verses “Discover Indy” book. Dates cannot interfere with HIJH fundraiser, which rolls out August 27th. Discussion tabled until next meeting.

- Becky - Nothing to report.

b. Vice President – Shannon Sherfick

Working on obtaining artwork for spirit wear and also working with Co-Secretary Julie King to update HIJH information packets. Packets will include flyers for spirit wear, Box Tops/Tyson/Campbell's/Marsh/Kroger info, and a volunteer sign-up sheet. Packets will be available at Panther Preview, August 5th.

c. Treasurer Report - Paul Count

Paul had not received materials from previous treasurer.

Action – Paul to set aside a budget line item for a benevolent fund.

d. Secretary – Julie King/Jen Watkins

Nothing to report.

5. Committee Chair Reports – Jen Watkins, Volunteer Coordinator

Panther Showcase

Chair	OPEN
Co-Chairs	OPEN

Spirit Wear

Chair	Amy Stivers
Co-Chairs	Kristina Bucciarelli Tara Kerpsack.

Working on having tumblers available for purchase at Panther Preview.

8th Grade Reception

Chair	Stacy Puls, Chair
Co-Chairs	Mary Joesten Suzanna Hobson Tara Kerpsack

Staff Appreciation

Chair	Stacy Nielsen
Co-Chairs	Kristina Bucciarelli Suzanna Hobson Kristi Hibbetts

Box Tops/A+/Camp/Kroger/Marsh

Chair	Allison Cox
Co-Chairs	Mary Joesten

Dine to Donate

Chair	OPEN
Co-Chairs	OPEN

Fundraiser 5/6

Chair	OPEN
Co-Chairs	OPEN

Fundraiser 7/8

Chair	OPEN
Co-Chair	OPEN

Panther Tailgate

Chair	OPEN
Co-Chairs	OPEN

Panther Fest (5/6)

Chair	OPEN
Co-Chairs	OPEN

6th Grade End of Year

Chair	Mandi Hall
Co-Chairs	Michelle LaFleur

Action: Becky Gerig to contact Riverside Intermediate and see how their PTO handles 5/6/7/8 parties and events.

Action: Jen requested a list of previous year's volunteers and committees from Dawn Everidge.

Action: Jen is working on creating folders for each committee with a general outline of chair responsibilities. Folders will be ready before school starts.

6. Upcoming events

Next PTO meeting Tuesday, June 23, 9:30 am at Tabitha Arnett's home.

Panther Preview Wednesday, August 5th , 1:00-7:00 pm

First Day of School Wednesday, August 12th

5/6 Meet the Teacher Night Tuesday, August 18th , 6:30-8:00 pm

7/8 Meet the Teacher Night Wednesday, August 19th , 6:30-8:30 pm

HIJH Fundraiser Kick-off Thursday, August 27th