



## HIJH PTO BOARD MEETING MINUTES

Friday, April 13, 2018

9:30 am

Conference Room

Attendees: Becky Gerig, Cindi Berry, Paul Count, Marie Farber, Jenney Baugh, Tim Mankin, Laura Clark, Michelle Skaggs, Lisa Gruber, Kari Kittleson, Sara Huntzinger, Martha Hampel

### School Update – Tim Mankin

- New Playground – Committee is rolling along. There is a meeting 4/24 at 3pm. All are invited to attend. Tim had a surveyor come out and review the location. Melissa Guffy is with KOMPAN (the company that will be building the playground) and will mock up 3 different plans to choose from at the meeting on 4/24. It will take 6-8 weeks to build. Construction will begin in November or April. Payment will be due upon completion.
- ISTEP is 4/17-20
- School Supply Kits are being put together now to order for next year
- Enrollment & staffing – enrollment for next year is 1291 compared to this year at 1208. Working on how to handle increase in students. Additions to staff are mostly complete.

### Treasurer Report – Paul Count

- March report was reviewed
  - PTO should have approximately \$13,000 to award for grants this year.
  - Cindi moved to approve the Treasurer report for March, Becky second, unanimous approval

### Meeting Minutes from March

- Jenney moved to approve; Marie second; unanimous approval

### Committee Reports

- Book Fair – went well. Need committee chair for next year.
- Dine to Donate – Kristen Filer
  - Culvers event was a success – made \$587
- Panther Rewards – Lisa
  - Box Tops and Tyson labels to be turned in 4/18. Rewards are popsicles & Smarties
- Staff Appreciation - Kari
  - \$1270 remaining in budget
  - Appreciation week is 4/30-5/4
  - Secret Pal gifts will be revealed 5/4
- Panther Fest – 3/23 – Tim Baldwin
  - Event was a success
- 8<sup>th</sup> Grade Dance – 5/11 @ 7-9pm – Tabitha Jennings
  - Glow Theme
  - Planning is ongoing
- Talent Show – 5/18
  - Planning is ongoing

#### Election of 2018-2019 PTO Board

- Slate was presented:
  - President – Laura Clark
  - VP – Becky Gerig
  - Treasurer – Paul Count
  - Secretary – Jenney Baugh
  - Member at Large – Marie Farber
- Cindi moved to accept slate; Jenney second; unanimous approval.
- New board will begin 6/30

Becky gave update from SAC meeting.

Administrative Assistant's Day is 4/25. There are 7 people at HIJH in this capacity. PTO decided to give gifts to these people on last staff day of 5/29.

#### Items tabled until May meeting

- Media – Author Visit funding
- PE Grant

#### Upcoming dates:

4/30-5/4 – Staff Appreciation Week  
5/11 – PTO Meeting 9:30 am with lunch to follow  
5/11 – 8<sup>th</sup> Grade Dance 7-9 pm  
5/18 – 5/6 Talent Show 8-10 am  
5/18 – 7/8 Talent Show 3-5 pm  
5/29 – Staff luncheon – end of year

Meeting adjourned.

Minutes respectfully submitted by Cindi Berry.