



## **HIJH PTO BOARD MEETING MINUTES**

Monday, May 2, 2022  
11:00 AM  
HIJH Conference Room

### **Attendees:**

Laura Clark, Becky Gerig, Star Untersee, Sarah Hilbert, Chantel Brinley, Beth Anderson, Amanda Abebe, Mindy Henry, Traci Eppstein and Jagga Rent.

### **Welcome & Introductions - Laura Clark**

- Welcome

### **Talent Show Update – Ms. Rachel Hochstetler**

- Talent Show Update
- Asked PTO for money to cover prizes for the winners

### **School Update – Mr. Rent**

- Wrapping up ILearn this week.
- Update on a non-school related police emergency that happened last week near by the school. He had sent a skylert out while the situation was going on.
- Update on a pavilion that he was wanting us to help fund. Unfortunately, with the limitations for the building there isn't space for it. (15 yards from building, etc)
- Last week of school update: only Jr high classes that count for high school credit will have actual finals.
- 8th grade celebration (field day) will be - Thurs May 19, 2-4pm. (they will need to have time to go clean out their lockers during this time also)
- Last day of school; going to allow backpacks this year.
- Yearbooks will be passed out the last day of school to be signed.
- Staff cookout & awards May 23 1130-1230.
- Announced Teacher of the Year: Ms. Sarah El-Rahaiby
- School needs the PTO office to use for the School Resource Officer. They will find us a new place to store our stuff.
- The conference room is moving across the hall to accommodate a better environment for in school suspension room.

**Retirement Gift to Ms Lepper presented by Chantel.**

- **Treasurer Report ~ Sarah**

- Talked about how important it was to stay inside of your allotted budgets
- Went over how to fill out the online reimbursement forms and make sure to state if any sub categories.
- Sarah went over the handouts she provided.

Treasurer Report presented; Beth Anderson to approve, second, Amanda Abebe unanimous approval

**Meeting Minutes presented**

Sarah Hilbert motioned to approve, Amanda Abebe second, unanimous approval

**Committee Chair Updates**

- Staff Appreciation- Star
  - Staff App week this week:
    - Mon- Sweet & Salty Snacks
    - Tues - City BBQ (sponsored by Fishers Fixer Upper)
    - Wed - Donuts & Coffee
    - Thurs - Taco Bar (Quality Cooking Ingredients)
    - Fri- TBA (will decide once I run final budget numbers)
  - Sponsoring the end of year staff cook-out.
  - Amanda Abebe is taking over for next year
- Dine to Donate - Chantel
  - Five Below May 8 - 14th (must present flyer)
  - Kona Ice - 5/20 4-6pm (3 neighborhoods: Hunters Run, Avalon & Whelchel Springs)
  - Chipotle from March check - \$110.98
  - Also have secured 2022 Black Friday at Five Below for our Nov fundraiser.
- Panther Rewards Chantel
  - Kroger - would like to get more families signed up - this quarter \$1023.74
  - Amazon – don't forget to keep your Amazon Smile up to Date
  - Market Day - order food & they have weekly & monthly specials.
  - Coke Rewards - enter those codes by March 31.
- Box Tops Rewards - Chantel
  - Scanning of box tops still ongoing (app having issues).
  - Rewards check \$46.20 for this quarter
  - Clipped box tops are still being accepted through 2023.
  - Spring 22 winners announced
- Panther Fest- Star

- May 6 Fest (<sup>5</sup>/<sub>6</sub>)
  - Chairs are working at getting things lined up.
  - looking forward to a successful, fun night.
  - With the later date and spring sports in full swing we are curious how that will affect the later date Fest numbers.
- 8th Grade Celebration- Star
    - Shirts were passed out Fri, March 4th
    - Yearbook picture was taken on that day as well
    - Thurs May 19th from 2-4pm will be the allotted time for the 8th grade field day; icecream, trikes, games, nine square, corn hole
- Spirit Wear - Star
    - Will start working on designs soon.
    - Already have a vendor lined up
- School Planners - Sarah
    - last year total was 525 planners purchased. PTO sold 351 (pre orders sold for \$8, at Panther Preview \$10), 55 to ENL (\$5 each), donated 119 to SPED.
    - \*\*We sold planners at above costs to help cover the cost of the donated planners.
    - this year we pre-ordered 600 for the 22-23 school year @ 3.56/planner. 200 for SPED, 50 to ENL and 350 for the PTO to sell. (We get a larger discount when all ordered at one time and early. Last year we had to order additional and they cost us significantly more; trying to avoid that this year).
    - Hope is to break even
- School Kits
    - Sale is open till May 19th
    - We qualify for the extra 1%.
    - We have to sell \$10k worth of kits to qualify for free shipping.
    - The company just assigned us a new sales rep. We had some issues with our old one; they didn't reply to emails, they forgot to open our shop. Laura negotiated that they extend our sale end date.
    - Laura is going to shop around for a new vendor for the 23-24 school year.

## **New Business**

- Voted on officers slated for 22-23 school year.
  - President: Laura Clark and Amanda Abebe
  - - Vice President: Becky Gerig and Sarah Lewis
  - - Treasurer: Sarah Hilbert
  - - Secretary: Star Untersee and Traci Eppstein
  - - Member at Large: Beth Anderson

\*\*Mindy Henry motioned to approve, Chantel Brinley second. Unanimous approval.

- Monday May 16th for volunteer lunch @ 11AM
- Teacher Grants will be offered for next year; we want to get this info out to the teachers soon. So we can start voting on them early in the school year (Aug/Sept).
- Talent show - the PTO decided to open up a Cheddar Up Fund to ask parents for donations to purchase gift cards for the Talent Show prizes.
- Discussed dates for calendar for next year; going to try to move Palooza to fall (Maybe Nov 4th). Then we would have two large fund raisers per semester. Fall; Tailgate & Palooza. Spring: Fest &
- Next meeting August 8 th, 2022 @ 11am

**Meeting adjourned**